



ONLINE TEACHING AND LEARNING

Procedures and Expectations for Students and Parents

Introduction

From the beginning of Term 2 2020, Temple Christian College will be going online for all subjects and all year levels. This will enable us to continue to provide the best possible learning opportunities for students attending school, as well as students whose families have chosen to keep them isolated at home due to the current pandemic crisis.

This will be done by shifting our lessons to an Online Learning model, which students can engage in whether present in class at school, or learning remotely from home. Students will engage in learning primarily through SEQTA, and using additional technologies as deemed suitable by each classroom teacher.

It is not possible to replicate all of the classroom dynamics and interactions in an online environment; however, meaningful teaching and learning interactions can still be facilitated using online tools. This document outlines the basic expectations for students, parents and teachers.

Student Responsibilities

- All students are required to check in to their Care Group SEQTA forum as per their usual timetable. This will provide a record of student engagement in learning.
- Students will check SEQTA to obtain daily instructions for each lesson, and log their attendance in a SEQTA forum for each class. Students actively participating in learning from home will be considered as 'present' in the Online Learning environment.
- Students are expected to communicate proactively and respectfully with their teachers via SEQTA or other agreed platforms.
- Collaborative online video presentations, (eg. Zoom), facilitated by the teacher, must be engaged in a public space in the home, ie. not a bedroom.
- Students are required to wear school uniform (formal or PE) for all video connections.
- Students are expected to abide by the academic and behaviour guidelines as outlined in the student planner.
- There is flexibility through the SACE assessment process. Any changes to Stage 1 & 2 assessment tasks will be communicated through SEQTA assessments. Details will be available for parents through SEQTA Learn.



Teacher Responsibilities

- Care group teachers will mark the roll via their Care Group SEQTA forum.
- Teachers will upload all learning resources and instructions to SEQTA for each class prior to the commencement of the lesson.
- Teachers will be available during regular timetabled lessons, to answer questions, provide feedback, and engage with students through SEQTA forums, or other online platforms, (ie. OneNote, Zoom, email). Instructions for lesson format will be provided through SEQTA.

Parent Responsibilities

It's important that you set an appropriate structure around learning expectations as soon as online delivery begins.

- Ensure your children have a suitable place to engage in online learning. Ideally, this will be a quiet area free from distractions with a desk or table provided, preferably not in a private space such as a bedroom.
- Check in with your child regularly to ensure they are on task.
- Encourage healthy eating habits, regular exercise breaks and time away from screens, especially during scheduled breaks.
- Start the day with a conversation with your child about what they hope to achieve during the day.
- At the end of each day have a conversation with your child about their learning progress throughout the day.
- Keep normal bedtime routines for your children and discourage the use of technology in the bedroom.
- There is flexibility through the SACE assessment process. Any changes to Stage 1 & 2 assessment tasks will be communicated through SEQTA assessments. Details will be available for parents through SEQTA Engage.

School Responsibilities

- Temple Christian College will closely monitor changes to the current recommendations outlined by the Government, in relation to the possible closure and reopening of schools.
- The Temple Christian College Leadership Team will ensure parents are informed as soon as possible, of a site closure, reopening and the return to onsite lessons.
- If there is a school closure, then as directed and if allowed, the school will remain open to cater for children of essential service workers.



A supervised study environment will be available for students to access the online learning program. This will be available also for families if there is limited internet access at home.

- Teachers will create a place under SEQTA assessments for students to upload work completed as per teacher instructions.
- ESOs (Education Support Officers) will continue to provide support for students on an Individual Learning Plans during their timetabled lessons.