**2016 PAYMENT METHOD FORM**

This form may be completed online – visit our website [www.templecc.sa.edu.au](http://www.templecc.sa.edu.au)

1. **Name of parents/guardians responsible for school fees** (i.e. to whom/where account is to be sent)

<table>
<thead>
<tr>
<th>Name: Mr/Mrs/Ms/Dr</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Postcode:</td>
</tr>
</tbody>
</table>

2. **We are intending to email the fee statements to families. Please indicate the email address you would like your statement emailed to:**  
   - [ ] Father  
   - [ ] Mother

<table>
<thead>
<tr>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Or, I do not have an email address, please post my statement [ ]</td>
</tr>
</tbody>
</table>

3. **Are you a staff member of Temple or Sunrise?**  
   - [ ] Yes  
   - [ ] No

4. **Children attending Temple Christian College in 2016:**

<table>
<thead>
<tr>
<th>First Names</th>
<th>Surname</th>
<th>Year level in 2016</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td>Mile End / Paralowie</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td>Mile End / Paralowie</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td>Mile End / Paralowie</td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td>Mile End / Paralowie</td>
</tr>
</tbody>
</table>

5. **Children attending Sunrise Christian School or Bethany Christian School in 2016:**

<table>
<thead>
<tr>
<th>First Names</th>
<th>Surname</th>
<th>Year level in 2016</th>
<th>Associated Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td>Sunrise / Bethany Primary</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td>Sunrise / Bethany Primary</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td>Sunrise / Bethany Primary</td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td>Sunrise / Bethany Primary</td>
</tr>
</tbody>
</table>

6. **Method of Payment**  
   (please tick appropriate boxes)

   - (a) **Annually:**  
     and claim the 5% Discount  
     [ ]

   - (b) **Per Term:** payable by 2nd Friday of each term  
     (Accounts that are not paid by the due date will incur a $25 overdue admin fee)

   - (c) **Payment Plan:**  
     (prepared by the finance office)

     - (i) Method of payment:-  
       - [ ] Credit Card  
       - [ ] Direct Debit  
       - [ ] Centrepay

     - (ii) Choice of Frequency:-  
       - [ ] Weekly  
       - [ ] Fortnightly  
       - [ ] Monthly  
       - [ ] Per Term

   **New Families:** If you have chosen Direct Debit or Credit Card, please complete a Direct Debit/Credit Card Request Form

   **Existing Families:** For families with existing payment plans, please note that upon receiving your 2016 Payment Method Form, a new schedule of payments indicating the amount and date your payments will resume will be posted to you.
7. **Fee Assistance**

Fee assistance is available for families in need of financial support (ie. a combined income under $78,000 – guide only).

If you wish to apply for fee assistance, tick your circumstances below and a “Fee Reduction Application” will be forwarded to you. Alternatively, you may download the form from our website: [www.templecc.sa.edu.au](http://www.templecc.sa.edu.au)

- [ ] I/we receive Centrelink Benefits only  
- [ ] I/we wish to apply for fee assistance due to hardship

**New Families only:** Were you eligible for school card in 2015? [Yes / No]

8. **Split Accounts**

If you are sharing the payment of school fees and require separate accounts, please complete a “Request for Split Account”. This needs to be signed by all parties before we can implement a split bill.

- Please send me a “Request for Split Account” form [ ]

Please note: if you have an existing split account, this arrangement will continue for 2016

9. **Building Fund**

The school requests a contribution of $50 per term for each family for the Building Fund. All donations are voluntary and are tax deductible.

- [ ] I wish to contribute $50 per term towards the Building Fund, or
- [ ] I wish to contribute $_____ per term towards the Building Fund

---

**ADDITIONAL INFORMATION**

---

*One full terms notice in writing is required when a student intends to leave the school. Failure to give notice will incur one terms school fees in lieu of notice.*

**SIGNATURE:**

Date: _____/_____/

---

For enquiries, please contact:-

- Mile End Campus Ph: 8405 0921
- Paralowie Campus Ph: 8405 0935
- Email: accounts.receivable@templecc.sa.edu.au